

## **Education Programs Lead**

### **Position Overview:**

Sexual Assault Services of Saskatchewan (SASS) is seeking an Education Programs Lead to work collaboratively with the Executive Director for SASS's Saskatchewan Sexual Violence Education (SSVE) initiative. The role involves managing pre-existing sexual violence programs offered by SASS while supporting the development of new sexual violence educational workshops and community resources outlined within the SSVE Framework. Program development will include both in person and online delivery formats.

The position requires travel within Saskatchewan, including training cycles on reserves, and will involve interacting with Indigenous communities, making an understanding of Indigenous cultures and history highly recommended.

<https://sassk.ca/initiatives/shining-a-light/saskatchewan-sexual-violence-education-initiative/>

**Wage:** Competitive wage scale, depending on experience and education  
Paid vacation, paid sick days as well as dental and medical benefits. Employer contribution to CPP, EI, and WCB is paid and a T4 will be issued yearly.

**Hours:** 37.5hrs per week; 1-year term position with the possibility of extension, including a 3-month probation period.

**Start Date:** As soon as possible

**Work Location:** In person

### Responsibilities:

- Collaborate with education development teams to create new workshops and training content based on the SSVE framework.
- Facilitate presentations and training sessions for diverse audiences.
- Oversee SSVE training cycles and facilitators.
- Adapt in-person SSVE workshops for online delivery.
- Foster intersectoral relationships and establish partnerships to enhance program effectiveness.
- Continue engagement with key partners such as the Federation of Sovereign Indigenous Nations (FSIN) and Indigenous advisory groups to ensure cultural relevance and responsiveness in education.
- Promote the SSVE program and actively seek additional funding opportunities to ensure longevity of the program.
- Collaborate with external evaluators to collect program participant feedback and conduct analysis.

- Prepare ongoing written progress reports and final summaries for program evaluation and reporting.

**Qualifications:**

- Valid driver's licence and vehicle for travel
- Clear criminal record check.
- Undergraduate degree in human service and/or extensive training and experience with interpersonal violence issues.
- Demonstrated leadership skills and an understanding of the non-profit sector (minimum 2-year experience in a team focused non-profit environment).
- Experience working with Indigenous communities and individuals with complex intersectional identities will be considered an asset.

**Skills and Capabilities:**

- Self-directed working style with good attention to detail, time-management, and organizational abilities.
- Ability to meet timelines and goals, and project deliverables, and commitment to maintaining accurate records and documentation.
- Strong financial budgeting skills.
- Strong interpersonal and communication skills to effectively interact with facilitators, participants, and team members.
- Proficiency in MS Office, GSuite, Zoom and other social media applications.

**How to Apply:**

To express your interest, please apply with your resume and cover letter to Executive Director, Kerrie Isaac @kerrie@sassk.ca.

Applications will be accepted until the position is filled. Only shortlisted candidates will be contacted for an interview. SASS is an equal opportunity employer committed to diversity and inclusion in the workplace.